



Christian Liberty School and Academy

16-675 Milo Street Kea'au, Hawaii 96749
Elementary School phone : (808) 966-8866 High School phone : (808) 966-8445

APPLICATION PACKET Kindergarten Through Sixth Grade

(Kindergarten applicants must be five years of age by the 31st of July.)

For office use only:

Received:

_____ Application Fee*

_____ Academic Records from previous school*

_____ Complete Health Record*

(Documented "head to toe" Physical Exam & TB clearance, completed within one year before first entrance into school in Hawaii. Required vaccinations: 5-DTaP, 4-Polio, 3-Hep B, 2-MMR, 1-varicella)

_____ Signed Financial Agreement

_____ Signed Statement of Faith

***Due with application**

_____ Comprehensive Fee (Due at time of acceptance)

_____ May Tuition Deposit (Due July 1st for the upcoming year, or at time of acceptance for the current year)

Given:

_____ Parent Handbook

Referred by: _____

Christian Liberty Academy admits students of any race, color, religion, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, religion, national and ethnic origin, gender, or disability in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

Revised: 11/13

APPLICATION FOR ADMISSION

Today's date _____ Grade to Enter _____ Year 20____ - 20____

Child's Legal Name _____
Last First Middle

Sex _____ Age _____ Birth Date _____ Home Phone _____
Month Day Year

Mailing Address _____
Street City State Zip

Father's Name _____ Occupation _____

Work Phone () _____ Cell Phone () _____ Marital Status _____

Mother's Name _____ Occupation _____

Work Phone () _____ Cell Phone () _____ Marital Status _____

Pupil lives with _____

Legal Guardian if other than parents:

Name Relationship

School(s) previously attended: _____ Year _____ Grade _____
_____ Year _____ Grade _____

Reason for leaving former school: _____

How did you hear about Christian Liberty Academy? _____

Check any of the following that may apply to your child:

___ ADD (Attention Deficit Disorder) ___ LD (Learning Disability) ___ SE (Special Ed.)

Sibling Information:

Name	Age	Sex	Grade	School
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Church you attend _____ Pastor _____

STATEMENT OF FAITH

We ascribe to the following Protestant creed in belief and practice:

I believe in the inspiration of the Bible, both the Old and New Testaments; the creation of man by the direct act of God; the incarnation and virgin birth of our Lord and Savior Jesus Christ; His identification as the Son of God; His vicarious atonement for the sins of mankind by the shedding of His blood on the cross; the resurrection of His body from the tomb; His power to save men from sin; the new birth through the regeneration by the Holy Spirit; and the gift of eternal life by the Grace of God.

I/We understand that this is what the school believes, and I/we are willing to have these beliefs taught to my / our child / children.

Parent Signature

Parent Signature



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FINANCIAL POLICIES

1. An application fee of \$25.00 is due with new applications. This fee is non-refundable. Currently enrolled students may communicate their intent to re-enroll by returning a Letter of Intent along with a 100.00 registration fee (per child) in March. To be considered for re-enrollment a family MUST return this Letter of Intent and registration fee.
2. A non-refundable Comprehensive Fee is due each year in order to secure your child's spot. For currently enrolled students the due date is May 1st . For new students this non-refundable fee is due upon receipt of acceptance letter.
3. All families are required to pay a one month's tuition deposit in July of each year. This fee is held as a deposit until the month of May, or the student's last month of school. Monthly tuition payments are made in ten equal payments, July through April.
4. Tuition payments must be received by the first of each month. A \$15.00 late fee will be charged for each payment received after the 5th working day of each month. Failure to make payment by the 15th day of the month constitutes withdrawal of student from school.
5. A written one month advance notice is required for withdrawal from school for any reason. Failure to give such notice will result in forfeiture of any prepaid tuition. Notice of early withdrawal from school must be given in writing by March 1st. Families failing to give notice prior to March 1st will be held responsible for tuition through the remainder of the term.
6. Refund policy:
 - a. The application fee is non-refundable.
 - b. The Comprehensive Fee is non-refundable.
 - c. Any unused tuition fees are refundable up to March 1st of term contingent upon a 30-day written notice. No tuition fees will be refunded after March 1st.
 - d. No tuition will be refunded for days or weeks missed due to illness or vacation.

FINANCIAL AGREEMENT

In signing this agreement, I acknowledge that I have read the above Financial Policies and agree to abide by it. I agree to pay the appropriate fees according to the schedule outlined. I agree to the monthly payment of tuition, which is due on or before the first of each month, July through April. If this Agreement is placed in the hands of a collection agent or attorney for collection, or if suit is brought for the collection hereof , the undersigned agrees to pay, in either case, the cost of collection hereof , including a reasonable attorney fee.

Parent's Signature

Date

Student's Name

**CHRISTIAN LIBERTY ACADEMY
NEW PARENT QUESTIONNAIRE**

STUDENT NAME _____ GRADE _____

PARENT NAME _____

The following information is needed for our school records. Please be thorough and be accurate.

1) Why do you want your child to go to Christian Liberty Academy?

2) From whom did you hear about the school?

3) Has your child had any scholastic difficulty in school? Yes ___ No ___ If so, please describe areas of difficulty.

4) Has the student had any discipline problems in school over the last two years? If so, please describe nature of problem (in detail) include complete information of detentions due to misconduct, suspensions, and/or expulsions.

5) Has the student had a prolonged absence from school over the past two years? If so, please explain.

6) Does the student have any physical or emotional problems that may affect attendance or behavior towards peers or authority? If so, please explain.

7) Please state student's special interest, skills, hobbies, special awards and achievements or involvement in other organizations?

NEW PARENT QUESTIONNAIRE
(Continued)

8) How often does the student attend church?

Regularly_____ Occasionally_____ Never_____

9) Name of the church the student attends?

10) To get better acquainted with your child, please use space provided to include additional student information which would benefit both administration and faculty.