



# *Christian Liberty Ministries of Hawaii, Inc.*

*Christian Liberty Academy \* Christian Liberty School \* The Winds Christian Camp*

16-675 Milo St., Keaau, Hi. 96749 Elementary School: (808)966-8866 High School: (808)966-8445 Financial: (808)966-8446

## Welcome back to our CLA Ohana!

We are so excited to welcome our CLA Ohana back to the 2020/2021 school year! We believe that all children can achieve their God given potential when they are given quality instruction in a caring and nurturing environment. We strive to provide this kind of school community for your child, and consider it a blessing to minister to your family. Below are a few things that need your attention :

- Lower Campus contact: (Preschool-8<sup>th</sup> grade) – 966-8866  
Mrs. Yogi – Main office   Mrs. Diana Pereira – Preschool Director   Mrs. Andi Shrinski – Elementary Admin  
Mr. Damien Shrinski – Intermediate Admin
- Upper Campus contact: (9<sup>th</sup>-12<sup>th</sup> grade) – 966-8445  
Mr. Arakaki – Main office   Mr. Troy Rimel – Principal/Director   Mrs. Danette Oertel - Registrar
- Financial Office: Sandy Balanay – 966-8446   \*School website:   [www.clahawaii.org](http://www.clahawaii.org)

### COVID-19:

As you are aware, all schools in Hawaii were required to close just before the end of last school year due to the COVID-19 virus. Our Governor has issued guidelines for all Hawaii schools in order for them to re-open for on-campus learning in August of 2020. Please be assured that our CLA Administration takes the health and safety of our students, staff, and CLA Ohana very seriously and has developed our in-house COVID-19 Protocols that we have begun to implement in order to be in alignment with our Governor's orders. We will open for on-campus learning on August 12, 2020. If at any time schools are required to close we will follow our COVID-19 Protocols. Please read the attached Addendum to the handbook so that you are aware of our plan to keep our students current with their academics during any school closures. We have a good plan to keep our school family healthy, and a plan for Distance Learning in case we need it. Praise God.

### Financials:

Please make sure that you have paid your Registration Fee (100.00), Comprehensive Fee (500.00), and one month security deposit (May Tuition Deposit) before the first day of school. \*\*The one month security deposit, called our May Tuition Deposit, is required from every family before school begins. This one month tuition deposit is held on the student's account and applied to their last month of school (May). Each family will be billed for this in July.\*Invoice coming soon.

Tuition for August is due by the first day of school. Each family will be billed for this Aug. 1<sup>st</sup>.

Payments to CLA are made online, using our secure Quickbooks Intuit web portal. Monthly invoices will be emailed to you with a "PAY NOW" button embedded. You may pay directly out of your checking account with no additional fees. To enable the credit card option please call Mrs. Balanay (966-8446). There is a 3.5% processing fee for this option.

### School communication portal – [www.clahawaii.getalma.com](http://www.clahawaii.getalma.com)

The primary way that CLA communicates with school families is through the ALMA program. New families will receive an invitation to set up their ALMA account within a few days of enrolling at CLA. Weekly "Friday Letters" will be emailed from ALMA with information about upcoming events. Attendance, assignments and grades will also be viewable to parents of upper grade level students. Please keep your ALMA information current.

On the following pages you will find a CLA Financial Information Sheet, a CLA School Calendar, a CLA School Supply List, and Lands End Uniform ordering info. If you have any questions please call us any time. We are here to help!



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## FINANCIAL INFORMATION

2020-2021 School Year

School website: [www.clahawaii.org](http://www.clahawaii.org)

**MONTHLY TUITION:** (Any prepaid tuition is refundable contingent upon a written 30 day notice of intent to withdraw. Tuition will be prorated by month and any unused tuition will be refunded to the original payer.)

Grade Level	1 <sup>st</sup> Child	2 <sup>nd</sup> Child	3 <sup>rd</sup> Child
Preschool- (Pre 3, Pre 4)– Full Day Program Only	800.00	750.00	750.00
Kindergarten- (Pre 5)	650.00	600.00	600.00
Elementary – (1 <sup>st</sup> – 5 <sup>th</sup> )	550.00	500.00	500.00
Junior High – (6 <sup>th</sup> – 8 <sup>th</sup> )	650.00	600.00	600.00
High School – (9 <sup>th</sup> – 12 <sup>th</sup> )	725.00	675.00	675.00

- \* Preschool offers a Full day program only, from 7:20am - 5:30pm
- \* Tuition is payable for 10 months: July - April
- \* Extended Day program available: 3pm-5:30pm-\$10.00 per day. Discount available for monthly attendance.
- \* Early drop-off available from 6:45am - 7:15am for \$1.00 per day, payable daily.
- \* Regular drop off time for all students is 7:20am
- \* Preschool and Elementary classes begin at 8am
- \* Jr. High and High School classes begin at 7:55am

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**REGISTRATION FEE - non-refundable -** (paid once per year): **\$100.00**

**COMPREHENSIVE FEE - non-refundable -** (paid once per year): **\$500.00**

Includes: Consumable workbooks, Textbook rental, Yearbook, SAT testing, and snacks for preschool students.

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**HIGH SCHOOL SPORTS FEE:** \$150.00 per sport.

**ELEMENTARY / JR. HIGH SPORTS FEE:** \$50.00 per sport

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**IMPORTANT DATES:**

- Registration Fee (\$100.00)/Letter of intent due: March 1, 2020
- Comprehensive Fees (\$500.00) due: June 1, 2020
- May Tuition Deposit due: July 6, 2020 (security deposit applied to students last month of school)
- First month tuition due: August 1, 2020

\* Above fees must be paid in full prior to the first day of school.\*

\* **Save 3% if entire tuition is pre-paid by August 1, 2020** \*

\*\* Income based Financial Aid is available for returning students. \*\*

# **CHRISTIAN LIBERTY ACADEMY (2020-2021 School Year)**

## **Calendar**

### August

7th – Friday – Begin Teacher In-Service  
12th – Wednesday – First Day of School – Half Day

### September

7th – Monday – Labor Day – Holiday

### October

9th - Friday – Last day of 1st quarter  
10th – Saturday – Harvest Fair  
12th – 16th – Fall Break – No School  
19th – Monday – Second Quarter Begins and Students Return to School

### November

11th – Wednesday – Veterans' Day – No School  
26th and 27th – Thursday and Friday - Thanksgiving Holiday – No School

### December

15th – 17th – Tuesday - Thursday - First Semester Final Exams – Half Days  
17th – Thursday – Christmas Break Begins

### January

5th - Tuesday – Teacher Work Day  
6th – Wednesday - Third Quarter Begins and Students Return to School  
18th – Monday – Martin Luther King Jr. Day – No School

### February

11th – 12th - Thursday and Friday - Teachers' Conference – No School  
15th – Monday – Presidents' Day – No School

### March

12th - Friday - Last day of third quarter  
15th – 26th – Spring Break – No School (2 weeks)  
29th – Monday - Fourth quarter begins

April 2nd - Good Friday – No School

### May

25th – 26th – Tuesday – Wednesday - Half Days (Final exams)  
27th - Thursday (One final exam and awards / Last FULL day of school)  
28th - Friday – High School Graduation / no school  
31st – Monday – Memorial Day

**1st quarter – 42 days**

**2nd quarter – 41 days**

**3rd quarter – 44 days**

**4th quarter – 43 days**

**Total of 170 days**



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**Please donate one each of the following per family:** 2 - White copy paper (approx. 20 lb/500 count), 6 rolls of toilet paper, 3 facial tissue boxes, 6 paper towel rolls, 1 large or gallon size Germ X, 3 large Bleach/Clorox wipes, 3 large Anti-bacterial wipes and 1 box of gallon storage bags. Mahalo!!!

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## 2020/2021 PRESCHOOL SUPPLY LIST

**3 year old Preschool:** Teacher will purchase supplies for the year. At the beginning of the school year, each family will need to reimburse the teacher directly \$25.00 for the school supplies.

Parents should also bring 1 sleeping mat, 1 small blanket, 1 nap pillow, 1 backpack (optional), 1 change of clothes, and 1 pair of slippers.

**4 year old Preschool:** 1 pkg snack size zip lock bags, plastic pencil box, box 24 crayons, scissors, 10 classic color marker pens, Crayola watercolors, 3 bottles of glue, 2 inch binder with clear front pocket, 75 sheet protectors, 1 set of 5 tabs for binders, 1 plastic covered sleeping mat, 1 change of clothes, 1 pair of slippers.

## 2020/2021 KINDERGARTEN – 5<sup>TH</sup> GRADE SUPPLY LIST

**KINDERGARTEN:** 2 pocket folders (Five Star or 3M vinyl without prong), 2 Magic Rub erasers, 2 sets of reg. size crayons(24), wide tip markers, Fiscars scissors, colored pencils, pencil box, paint apron or large shirt for painting, watercolor paints, 8 x 12 dry erase board, dry erase markers & eraser, small blanket, vinyl mat (tri fold or quarter fold), 1 primary journals (tablet), 4 bleach disinfectant wipes, backpack, extra change of clothes including underwear in a zip lock bag, small folding umbrella with rounded points.

**FIRST GRADE:** Teacher will purchase supplies for the year. At the beginning of the school year, each family will need to reimburse the teacher directly \$25.00 for the school supplies. Students will need to have their own backpack, lunch bag, and a water bottle.

**SECOND GRADE:** Teacher will purchase supplies for the year. At the beginning of the school year, each family will need to reimburse the teacher directly \$25.00 for the school supplies. Students will need to have their own backpack, lunch bag, and a water bottle.

**THIRD GRADE:** Teacher will purchase supplies for the year. At the beginning of the school year, each family will need to reimburse the teacher directly \$25.00 for the school supplies. Students will need to have their own backpack, lunch bag, and a water bottle.

**FOURTH GRADE:** Teacher will purchase supplies for the year. At the beginning of the school year, each family will need to reimburse the teacher directly \$25.00 for the school supplies. Students will need to have their own backpack, lunch bag, and a water bottle.

**FIFTH GRADE:** Teacher will purchase supplies for the year. At the beginning of the school year, each family will need to reimburse the teacher directly \$25.00 for the school supplies. Students will need to have their own backpack, lunch bag, and a water bottle.

**AFTER SCHOOL CARE:** Pencil bag/box with 2 pencils, eraser, crayons, pencil sharpener. Leave items in backpack daily.

## 2020/2021 JR.HIGH & HIGH (6<sup>TH</sup> – 12<sup>TH</sup>) GRADE SUPPLY LIST

**All Jr. High – 6<sup>th</sup> – 8<sup>th</sup> grade students will need: two 2" three ring binders with 5 dividers each, binder paper, pens and pencils, a red pen, 2 composition books, a bible you understand (can be purchased from Mr. Shrinski for \$5.00), a calculator (TI-30x 11s or similar - \$20 at Walmart), protractor, compass (that draws circles), and a large paper bag to cover book.**

**BASICS FOR HIGH SCHOOL – 9<sup>th</sup> – 12<sup>th</sup> grade - -- #2 pencils, ball point pens, binder paper, NIV Bible, 12" ruler, college dictionary, composition book.** \*\*Please make sure your 9<sup>th</sup> – 12<sup>th</sup> grade students read the syllabus for each class that will be handed out during the first week of school. Individual teachers may give students a list of additional materials needed for their specific classes.

# CHRISTIAN LIBERTY SCHOOL AND ACADEMY 900172420

Lands' End: your school uniform source.

**Online:** Go to [landsend.com/school](http://landsend.com/school) and create or sign in to your account. Include your student and school information in My Account (or find your School using the Preferred School Number Search: 900172420). Start shopping with your personalized product checklist.

Shop now via the direct link:

<http://www.landsend.com/pp/SchoolSearch.html?action=landing&selectedSchoolNum=900172420>

**Phone:** Call 1-800-469-2222 and reference your student's Preferred School Number 900172420, grade level and gender. Our team of consultants are available 24/7 for assistance.

Don't forget to sign up on [landsend.com/school](http://landsend.com/school)  
for email updates from Lands' End.

**SCHOOL**  
**OUTFITTERS**  
**BY LANDS' END**

800-469-2222 • [landsend.com/school](http://landsend.com/school)



# Christian Liberty Academy

808-966-8445



## Preschool Uniform:

Grey T-shirt (long or short sleeve) with Navy blue shorts or navy blue long pants or knee length skirts



## Kinder-3rd grade Uniform:

**PE uniform:** Grey T-shirt (long or short sleeve) with PE shorts



Or **Standard Uniform:** Navy blue or Gray polo (short or long sleeve) with Navy blue or Khaki shorts (plain front or cargo) or long pants



## 4<sup>th</sup> grade -12<sup>th</sup> grade Uniform:

**Standard Uniform:** Navy blue or Gray polo (short or long sleeve) with Navy blue or Khaki shorts (plain front or cargo) or long pants



Optional for all students: zip front cardigan, sweaters, hoodie jackets, rain jackets or knee length skirts



\*Students Kinder-12<sup>th</sup> grade must order at least 1 PE uniform for PE class.

\*All uniform items MUST be ordered with a logo

## FAQ

\*Each student should order at least one set of Navy Blue polo and Khaki bottoms for special events.

Student's uniforms may be ordered online or by telephone, 24 hours a day, 7 days a week.

Land's End Toll Free number is open year round and staffed around the clock.

**1-800-469-2222**

**School Code:**

**900172420**

What about shipping and returns?

Land's End offers free shipping on all orders over \$50.00, excluding the logo cost.

Land's End also offers an abundance of discounts, specials, and coupons.

Make sure to create an account at [www.landsend.com/school](http://www.landsend.com/school) using your email. You will then begin automatically receiving their emails regarding current promotions and special offers.

Since Land's End is owned by Sears, returns can be made right here in Hilo at Sears in Puainako.

Lands' End School Code:  
**CHRISTIAN LIBERTY  
SCHOOL AND  
ACADEMY:  
900172420**

Lands' End Direct phone:  
**1-800-469-2222**