



# Christian Liberty Academy

16-675 Milo Street

Keaau, Hawaii

96749

phone: (808) 966-8445

# CANEFIRE



Keaau, Hawaii



## APPLICATION PACKET

*Jr. High through High School*

Please submit **ALL** of the following with the application.  
Incomplete applications will not be accepted:

- \_\_\_\_\_ Application Fee of 25.00 (non-refundable)
- \_\_\_\_\_ Academic Records from previous school or latest report card
- \_\_\_\_\_ Latest SAT or Achievement Test Scores
- \_\_\_\_\_ Student Questionnaire
- \_\_\_\_\_ Parent Questionnaire
- \_\_\_\_\_ Health Records
- \_\_\_\_\_ Signed Financial Agreement
- \_\_\_\_\_ Signed Statement of Faith
- \_\_\_\_\_ 2 Letters of Reference (Jr. High and High School)

Given:

\_\_\_\_\_ Parent Handbook

Referred by: \_\_\_\_\_

Application Procedure:

1. Submit completed application packet with all of the above information
2. Student will be notified of an assigned date for the admissions test.
3. Application and test results are reviewed by the Admissions Committee.
4. Student and parent scheduled for an interview with the Administrator.
5. Written results of acceptance/denial mailed to student.

*Christian Liberty School admits students of any race, color, religion, national and ethnic origin to all the rights, privileges, programs, and activities. It does not discriminate on the basis of race, color, religion, national and ethnic origin, gender, or disability.*

APPLICATION FOR ADMISSION  
(Jr. High through High School)

Today's date \_\_\_\_\_ Grade to enter \_\_\_\_\_ Year 20\_\_\_\_-20\_\_\_\_

Full legal Name \_\_\_\_\_ Home phone \_\_\_\_\_  
(Last or Family Name) (First) (Middle)

Sex \_\_\_\_\_ Age \_\_\_\_\_ Birthdate \_\_\_\_\_ Birthplace \_\_\_\_\_  
(Month - Day - Year)

Mailing Address \_\_\_\_\_  
(Street) (City) (State)

Father's Name \_\_\_\_\_ Occupation \_\_\_\_\_

Work phone \_\_\_\_\_ Cell \_\_\_\_\_ Marital status \_\_\_\_\_

Mother's Name \_\_\_\_\_ Occupation \_\_\_\_\_

Work phone \_\_\_\_\_ Cell \_\_\_\_\_ Marital status \_\_\_\_\_

Pupil lives with \_\_\_\_\_

Legal Guardian if other than parents: \_\_\_\_\_  
(Name) (Relationship)

Schools previously attended: \_\_\_\_\_ Year \_\_\_\_\_ Grade \_\_\_\_\_  
\_\_\_\_\_ Year \_\_\_\_\_ Grade \_\_\_\_\_

Reason for leaving former school: \_\_\_\_\_

Check any of the following that apply to you:

\_\_\_ ADD (Attention Deficit Disorder) \_\_\_ LD (Learning Disability) \_\_\_ SE (Special Ed.)

Give names of members of your immediate family who have attended or are presently attending this school:

\_\_\_\_\_  
(Name) (Age) (Grade)

\_\_\_\_\_  
(Name) (Age) (Grade)

How did you hear about Christian Liberty School? \_\_\_\_\_

## Student Questionnaire - Part 1

Are you a Christian?  yes  no Are you a church member?  yes  no

Full name and address of church where your membership is held:

\_\_\_\_\_

(Church name) (Street) (City) (State) (Zip)

Do you attend church regularly?  yes  no

If so, is it the same church as above?  yes  no

If different, give name and address of church:

\_\_\_\_\_

(Church name) (Street) (City) (State) (Zip)

Pastor's name: \_\_\_\_\_

Please list as references 2 unrelated persons who are well acquainted with you:

1. \_\_\_\_\_

(Name) (Address) (Phone number)

2. \_\_\_\_\_

(Name) (Address) (Phone number)

Are you now or have you ever been under the supervision of a parole officer or under the custody of a juvenile or other court?  yes  no

Have you ever had a police record?  yes  no

Were you ever expelled, dropped, or suspended by any school?  yes  no

If any answers to the above questions are affirmative, give full information on a separate sheet of paper.

Do you have any physical limitations which might require some adjustment to a normal student activity schedule?  yes  no If yes, please describe:

\_\_\_\_\_

Are you taking regularly any medication prescribed by a doctor?  yes  no

If yes, give medication and frequency: \_\_\_\_\_

Have you ever used tobacco, alcoholic beverages, marijuana, narcotics, or dangerous drugs?  yes  no. If yes, give date of last occurrence \_\_\_\_\_

## Student Questionnaire - Part 2

Why do you wish to attend CLA ?

What are your plans after High School ?

What is your favorite school subject ?

What is your most difficult subject ?

What are your hobbies and interest ?

What type of books do you read ?

What extra curricular activities have you participated in (music - instrumental/choral, drama, athletics- list sports, student government, etc.)?

List any special Awards or accomplishments.

## Student Questionnaire - Part 3

Essay one:

Describe 2-3 important experiences from your life that have helped to shape the kind of person you are ( for example, family experiences, activities, interest, hobbies, places you have visited, services to others ).

Essay two:

What does it mean to be a Christian ? Describe your relationship to God over the last year leading up to the present. Note any high or low experiences you feel comfortable sharing with us.

# Parent Questionnaire - Part 1

STUDENT NAME \_\_\_\_\_

GRADE \_\_\_\_\_

PARENT NAME \_\_\_\_\_

The following information is needed for our school records. Please be thorough and be accurate.

1) Why do you want your child to go to Christian Liberty Academy?

2) From whom did you hear about the school?

3) Has your child had any scholastic difficulty in school? Yes \_\_\_ No \_\_\_ If so, please describe areas of difficulty.

4) Has the student had any discipline problems in school over the last two years? If so, please describe nature of problem (in detail) include complete information of detentions due to misconduct, suspensions, and/or expulsions.

5) Has the student had a prolonged absence from school over the past two years? If so, please explain.

6) Does the student have any physical or emotional problems that may affect attendance or behavior towards peers or authority? If so, please explain.

7) Please state student's special interest, skills, hobbies, special awards and achievements or involvement in other organizations?

## Parent Questionnaire - Part 2

8) How often does the student attend church?

Regularly\_\_\_\_\_ Occasionally\_\_\_\_\_ Never\_\_\_\_\_

9) Name of the church the student attends?

10) To get better acquainted with your child, please use space provided to include additional student information which would benefit both administration and faculty.



# *Christian Liberty Academy*

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## STATEMENT OF FAITH

We ascribe to the following Protestant creed in belief and practice:

I believe in the inspiration of the Bible, both the Old and New Testaments; the creation of man by the direct act of God; the incarnation and virgin birth of our Lord and Savior Jesus Christ; His identification as the Son of God; His vicarious atonement for the sins of mankind by the shedding of His blood on the cross; the resurrection of His body from the tomb; His power to save men from sin; the new birth through the regeneration by the Holy Spirit; and the gift of eternal life by the Grace of God.

I/We understand that this is what the school believes, and I/we are willing to have these beliefs taught to my / our child / children.

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Parent Signature

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Parent Signature



# Christian Liberty Academy

## FINANCIAL POLICIES

1. An application fee of \$25.00 is due with new applications. This fee is non-refundable. Currently enrolled students may communicate their intent to re-enroll by returning a Letter of Intent along with a 100.00 registration fee (per child) in March. To be considered for re-enrollment a family MUST return this Letter of Intent and registration fee.
2. A non-refundable Comprehensive Fee is due each year in order to secure your child's spot. For currently enrolled students the due date is May 1<sup>st</sup>. For new students this non-refundable fee is due upon receipt of acceptance letter.
3. All families are required to pay a one month's tuition deposit in July of each year. This fee is held as a deposit until the month of May, or the student's last month of school. Monthly tuition payments are made in ten equal payments, July through April.
4. Tuition payments must be received by the first of each month. A \$15.00 late fee will be charged for each payment received after the 5th working day of each month. Failure to make payment by the 15<sup>th</sup> day of the month constitutes withdrawal of student from school.
5. A written one month advance notice is required for withdrawal from school for any reason. Failure to give such notice will result in forfeiture of any prepaid tuition. Notice of early withdrawal from school must be given in writing by March 1st. Families failing to give notice prior to March 1<sup>st</sup> will be held responsible for tuition through the remainder of the term.
6. Refund policy:
  - a. The application fee is non-refundable.
  - b. The Comprehensive Fee is non-refundable.
  - c. Any unused tuition fees are refundable up to March 1st of term contingent upon a 30-day written notice. No tuition fees will be refunded after March 1st.
  - d. No tuition will be refunded for days or weeks missed due to illness or vacation.

## FINANCIAL AGREEMENT

In signing this agreement, I acknowledge that I have read the above Financial Policies and agree to abide by it. I agree to pay the appropriate fees according to the schedule outlined. I agree to the monthly payment of tuition, which is due on or before the first of each month, July through April. If this Agreement is placed in the hands of a collection agent or attorney for collection, or if suit is brought for the collection hereof, the undersigned agrees to pay, in either case, the cost of collection hereof, including a reasonable attorney fee.

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Name



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## STATEMENT OF ACKNOWLEDGEMENT

By my signatures below, I state that I have received a copy of the Christian Liberty Academy parent / student handbook and have read the information provided therein.

I agree that these policies and procedures are necessary in order to maintain an effective school learning environment.

I agree to comply with all CLA policies and understand that failure to comply will result in disciplinary action to the degree stated in the handbook.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Print

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Print

\_\_\_\_\_  
Date