



## Christian Liberty Academy

16-675 Milo St. Kea'au, HI 97849 (808) 966-8445

Aloha CLA Families,

We would like to welcome you to the 2021-2022 school year as well as our Simultaneous Distance Learning Program (SDLP for short). Due to the current COVID-19 pandemic, CLA will be offering a distance learning opportunity to students and families. Please review the following guidelines and expectations for students and families that choose to enroll in our SDLP.

### General Overview

- All classes (including electives) will be live-streamed via Google Meet. Students are expected to attend classes live. (\*If students are unable to attend classes live due to doctors appointments, students must let teachers know so arrangements can be made to upload videos)
- Assignments and assessments will be the same that are given to face to face students. Due dates for assignments and assessments will also mirror dates given to face to face students.
- Teachers will use Google Classroom to post assignments, assessments, and learning materials. Students, in turn, will submit assignments through Google Classroom.
- Teachers will grade/provide feedback on assignments through Google Classroom, or through video conferencing via Google Meet.
- Students that enroll in our SDLP are locked into it for a quarter. Students may switch to face to face learning when the next quarter begins.

### Student Expectations

- SDLP students are expected to attend all classes that are streamed live through Google Meet. Attendance will be taken based on live video conference attendance.
- Chapel attendance is mandatory for all SDLP students.
- Students are expected to maintain weekly communication at the very least with each of their SDLP teachers through video conferencing or through email.
- Students are expected to learn/work at the same pace as face to face students.
- Students are expected to submit work by due dates digitally through Google Classroom.
- Students are required to wear their uniform and must abide by all dress code standards as stated in student handbook for in person students.
- Students are expected to have their cameras on at all times during class and be able to participate in as per teacher's instructions.

### Parent Expectations

- Consistent communication with SDLP Coordinator (Mr. Arakaki) and students teacher(s).



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- Please email if anything comes up that would keep students from participating in distance learning on any given day (i.e. sickness, tech issues, doctors appt., etc.)
- SDLP students must use their school issued computer for SDLP. The SDLP program cannot be done solely on a smartphone.
- Reliable internet access is required for enrollment in SDLP (we all have connectivity issues from time to time, but overall, consistent internet access with enough speed to stream live video is required).
- Students must be flexible on video conference scheduling as it needs to be done based on teachers availability.

### Chapel

- Chapel will either be live-streamed or pre-recorded and added posted to students Google Classroom.
- Again, Chapel attendance is required for all students.

### Books and Materials:

- All textbooks and learning materials will need to be picked up from the upper campus office at a scheduled time. Please contact the high school office to schedule an appointment for pickup. (808) 966-8445

### Extra-Curricular Activities:

- Students that are enrolled in our SDLP **will not be able to participate in CLA extra-curricular activities** - ie. athletics, clubs, etc..

### Instructions for Live Lessons through Google Meet:

To join live lessons through Google Meet, SDLP students must

- Log in to your CLA Google Account
- Navigate to Google Classroom
- Select the Google Classroom that aligns with schedule
- Select the "Classwork" tab
- Click on the Google Meet camera icon at the top right of the page

Students should be willing and able to participate in class discussions. Students must unmute their microphones on their own to be heard in the conversation.



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### How MDLP 21/22 Will Work:

Due to the current COVID-19 pandemic, CLA will be offering a modified distance learning opportunity to students and families. This program is for specific situations (waiting for COVID results, a sibling's Pod is shut down, a family member is in quarantine for two weeks, etc.). **If for any reason your student needs to miss more than 5 full days of school they will need to participate in our Modified Distance Learning Program.** This is set in place in hope to prevent your student from falling behind in school. Once it is communicated that your student will join the Modified Distance Learning Program (MDLP) for a temporary amount of time they will not be marked absent from school (they will be doing school from home).

Below is a checklist of the steps you will need to complete in order to properly join CLA's DLP or MDLP:

| To Do:  | Check:                   |
|---|--------------------------|
| Email Mr. Arakaki ( <a href="mailto:arakaki@clahawaii.org">arakaki@clahawaii.org</a> ) - Let us know you want/need to participate in DLP/MDLP and the estimated dates | <input type="checkbox"/> |
| Read over, and agree to, expectations and guidelines as stated above for SDLP.  | <input type="checkbox"/> |
| Turn in signed contract below, and collect school work and text books from homeroom teacher   | <input type="checkbox"/> |



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## SDLP Student & Parent Contract

**Please sign and turn in the contract below after you have read this information and communicated with the DLP Coordinator (Mr. Arakaki) to the High School office.**

I understand that the 21/22 Distance Learning Program is a quarter long program. By selecting option 1 below I am indicating that my student and I are committed to at least the first quarter (August-Mid October) of distance learning for the 2021/2022 school year.

**By signing this document I acknowledge that I have read and understand the information provided. I have read this with my student and we agree to the terms of the Christian Liberty Academy's Simultaneous Distance Learning Program.**

**Student(s) Name:** \_\_\_\_\_

**Student(s) Signature:** \_\_\_\_\_

**Parent Name:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**PLEASE SELECT TERM OPTION:**

\_\_\_\_\_ We are committed to DLP for ALL of Quarter 1 (August-Mid October)